

## **SLEEPEE TEEPEE, LLC RENTAL POLICIES, TERMS AND CONDITIONS**

### **Reservations**

Reservations require a down payment of 50% of package cost at booking. The remaining balance is due upon delivery.

All bookings require Rental Policies Contract and Waiver and Release to be signed at booking.

Refundable Security Deposit of \$100 due at booking. Any damage incurred to any of the rental equipment will result in forfeiture of some or all of the \$100 security deposit. If all equipment is returned in same condition, this deposit will be refunded.

### **Cancellation/Refund Policy**

If you need to cancel or reschedule your party, we request at least seven days notice. Any cancellation or reschedule request made less than seven days prior to the event will result in a cancellation fee of \$100. No fees will apply if canceled or rescheduled due to weather.

### **Bad Weather Cancellation/Refund Policy**

If weather conditions are forecast to be unfavorable (greater than a 50% chance of rain during your rental timeframe), you will have the option to either reschedule or cancel your event within 24 hours prior to date of delivery. Any payments you have made will transfer over to the rescheduled date.

We reserve the right to cancel your event before or after delivery if the forecast or actual weather conditions are a danger to safety, equipment, or our staff.

### **Travel Fees**

All package costs include set up, delivery, pickup, and applicable taxes to the following ZIP Codes: 70447, 70448, 70433, 70470, 70471, 70420, 70434, 70435, 70454. Additional travel fees may apply to delivery outside of our service area. Please contact us for a quote.

### **Delivery and Setup**

All of our prices include applicable taxes as well as delivery and set up and pickup fees. Your delivery and set up may be several hours before your start time and your pick up may be several hours past your end time. Our day rentals are a maximum of six hours between the hours of 8:30 A.M. and 5:30 P.M. Overnight rentals will be setup between 3:00-6:00 P.M. and picked up between 9:00-10:30 A.M.

### **Negligence and Abuse**

Our equipment and decor is of commercial quality and will not be damaged by normal use; however, you are responsible for any damage, theft, or cleaning costs not related to ordinary use which includes, but is not limited to, cutting or tearing of the tent, mattresses, or linens.

## **Environment and Proper Use**

A non-smoking environment must be provided at all times during the rental period. Please keep pets away from the equipment. No shoes are allowed inside of the tent. Absolutely no food or drink, except for clear water, is allowed in the tent space for a glamping party event. Food and beverages will be allowed for dinner party events. Absolutely no make-up, nail polish, confetti, silly string, oils, or lotions is allowed in the tent space. Any stains inside or outside the tent will result in forfeiture of some or all of the \$100 security deposit.

## **Damages/Lost or Stolen Party Items**

Any damages or lost and/or stolen rental equipment will incur a cost equal to its replacement. We reserve the right to exit immediately due to illegal activity or disrespectful clients. You will be charged the full price for the party.

## **Liability to Third Parties**

Sleepee Teepee LLC will not be held responsible for accidental or purposeful damage caused by you or your guests. We assume no responsibility or liability for accidents or damage caused during your party or event. Additionally, we will not be liable for claims for personal injury or death while using our equipment during your rental period. These items are made for children and customers have a duty of care to supervise at all times.

## **Checklist**

A checklist of the rental items and any additional items at the time of the delivery will be provided and verified by the clients and the business. It is the clients responsibility to return all the items that are checked in perfect condition the next day at the time of pick up.

## **Photography**

Sleepee Teepee LLC reserves the right to use photographs and/or videos taken at your event in any promotional media controlled by us. If you would like an image or video removed, please contact us immediately via email. Feel free to tag SLEEPEE TEEPEE LLC and any of your social media posts.

**\*Do not try to break down the tent or any other equipment\***

## **Safety Information and Resources**

**The tent and any other rental decorations and equipment must be supervised at all times** by a designated operator who is responsible for the safe operation of the rented equipment and enforcing the following rules:

The tent is secured with guy ropes which are staked in the ground. These staked guy ropes keep the tent pitched. Take care and caution to avoid tripping or walking into the ropes which could cause the tent to collapse. Do not step on the stakes. Adult supervision should be maintained at all times and security checks should occur at 30 minute intervals.

Tent specifications indicate no more than 10 people sleeping in tent at one time.

No matches or products that use or produce fire should be used inside tent.

The “twinkle” lights are decoration only and should not be moved or strung across radius of tent.

If bad weather approaches, evacuate tent and find solid shelter.

**Sterno cans:**

- Adult supervision required at all times.
- Do not touch or move a hot sterno can.
- Keep away from flammable objects, including but not limited to: napkins, paper objects, party decorations.
- Do not catch food on fire
- Do not leave flame unattended
- Properly extinguish (using long-handle metal cooking spoon, snuffer paddle, or another empty cooled sterno can) when not in use or supervision is not maintained.

**Do's and Don'ts:**

- Always select fuel with a burn time that's long enough to last the length of your event, ensuring fuel changes aren't necessary.
- Never use an open flame before checking with your local code official.
- Only use chafing fuel to maintain proper serving temperatures.
- Never use chafing fuel to cook foods.
  
- Always use a long-reach match or butane lighter to ignite the chafing fuel.
- Never place chafing fuel near flammable table decorations or nearby items like curtains and paper products.
- Always place chafing fuel in the desired area before lighting it.
- Never light the fuel and carry or move it to the desired area.
- Always wash your hands after working with chafing fuel as there may be some fuel residue left on your skin.
- Never use other lit cans or rolled up paper to light chafing fuel.
- Always extinguish chafing fuel at the end of events by using the proper tool (twist-off metal lid, snuffer paddle, regulator, etc.).
- Never touch gel-type cans once they're lit. They can become extremely hot as the flame burns down into the can.
- Always let spent fuel cans cool after use, then dispose of them properly.

- Never blow out the flame.

\*Source: <https://www.webstaurantstore.com/guide/502/chafing-fuels-guide.html#safety>

**Important to keep in mind:**

- Do not leave an open flame unattended
- Allow fuel canisters to completely cool before removing from holders.
- Extinguish the burners before cleaning up or moving. This can be done by simply putting the lid over the flame, using a large serving spoon, or the bottom of a previously extinguished (and cooled) sterno can.
- (Source: <https://www.tapuzstaffing.com/blog/sterno-safety-tips>)

Name Printed: \_\_\_\_\_ Date: \_\_\_\_\_

Event Date and Time:

\_\_\_\_\_

Event Location:

\_\_\_\_\_

Signature: \_\_\_\_\_